



SLPID **APPROVED** MINUTES
NYS PAUSE – ZOOM MEETING
May 21, 2020, 10:00 am

A meeting of the Saratoga Lake Protection and Improvement District was held on May 21, 2020 via ZOOM due to COVID-19 NYS “Pause”.

SLPID Commissioners: Cristina Connolly, Karl Hardcastle, Kathy Simmonds, Walter Supley.
Assistant Treasurer: Michael VanPatten.
Not Present: SLPID Commissioner Tom Carrangi. Bob Hahn

Call to Order: The monthly meeting was called to order at 10:00 am by Chair, Cristina Connolly. The Agenda was presented for review.

Public Comments:

For the record, no public was on the Zoom call, no email comments received.

Secretary’s Report: (Debbie Curto)

Public notice was published for meeting change. (Zoom and time change)

February Draft Minutes were presented for review. Kathy Simmonds MADE A MOTION to approve the minutes as presented, 2nd by Cristina Connolly, MOTION CARRIED. March Draft Minutes were presented for review. Walter Supley MADE A MOTION to approve the minutes as presented, 2nd by Cristina Connolly, MOTION CARRIED. April Draft Minutes were presented for review. Kathy Simmonds MADE A MOTION to approve the minutes as presented, 2nd by Walter Supley, MOTION CARRIED.

Legal notice for DEC published in Times Union as mandated by DEC. Submitted (published) notarized copy to Beth Magee (DEC).

Published legal notice for Bid Request for Multi- Purpose Transport Barge.

Cristina Connolly MADE A MOTION to approve Secretary’s Report, 2nd by Karl Hardcastle, MOTION CARRIED.

The following documents/exhibits used at the meeting:

1. Agenda
2. Draft Minutes
3. Public Notice

Assistant Treasurer’s Report: (Mike VanPatten)

Register report and statement of revenue and expenditures were distributed to Commissioners via email prior to meeting for review.

Cristina questioned charges of \$48.30 office supplies, \$104.84 accounting envelopes and GoDaddy \$21.17. Cristina Connolly reminded the Commissioners Riley Cove lease will need to be paid. The annual fee of \$1050 is due on or before June 15th.

Walter Supley MADE A MOTION to add the \$1050 to current bills to be paid, 2nd by Cristina Connolly MADE A MOTION to pay bills

\$18732.60, 2nd by Kathy Simmonds. MOTION CARRIED. Mike stated check was received from the Town of Saratoga in the

amount of \$3000.00. All municipalities are now paid in full. A fraudulent claim was submitted to unemployment claiming

employment by SLPID, claim was denied. Cristina Connolly MADE A MOTION TO ACCEPT the Assistant treasurer’s report 2nd by

Karl Hardcastle, MOTION CARRIED.

The following documents/exhibits used at the meeting:

1. Financial Statements: Balance Sheet, Income Statement.
2. Monthly Bank Reconciliations
3. Weekly Payroll Reports
4. Monthly Vendor and Invoices

Lake Level Report: (Cristina Connolly for Tom Carrangi)

203.3 Cristina Connolly received a phone call from the Dam Operator (Chris Kool) for input on lake levels.

CSLAP Report: (Karl Hardcastle)

Bottles for testing will be sent to Karl. Testing is anticipated to begin on June 15th. E-Coli will begin at that time as well.

The year end (2019) CSLAP report was sent to Walter and will be placed on the website next week.

Dean reached out to Karl and wanted additional data on oxygen. Karl stated it is an easy fix and provided it to him.

Weed Harvesting Report (Cristina Connolly)

Lonnie VanBuren was unable to attend the meeting by Zoom as he only has a tablet. Bob Hahn has stepped down as Weed

Harvesting Supervisor and would prefer to remain on as Weed Harvesting Operator. Lonnie Van Buren will assume the leadership as

Weed Harvesting Supervisor. Lonnie started yesterday (5/20/2020, Phase 1). Lonnie will be working on building the buoy anchors. Lonnie is currently using his own tools for repairs of all SLPID equipment. Cristina stated she went over equipment up at the garage with Lonnie and would like to request that some tools be ordered, portable welding compressor, ratchet set, new life jackets. She placed orders for the PPE for all staff.

Dave Kellogg will not be returning as Weed Harvesting Operator. Cristina spoke with Walter earlier and he will place an employment application along with a job description on the website. Debbie will place an ad for employment in the Gazette. Cristina asked for a volunteer to accept the applications. Kathy Simmonds volunteered. Kathy will accept all applications and send to Lonnie for him to interview. Interviews will take place at the garage. Cristina reached out to the County to inquire if they would post the position on their website. Discussion ensued regarding placing the available position on Facebook. It was decided SLPID would use Facebook to post information regarding the happenings on the lake rather than seeking employment.

Communications Report: (Walter Supley)

Post card mailing will be sent out to all residents in district at the end of June. Debbie will re send the mailing list to Walter. Karl will send CSLAP data to include on website and will also include the secchi data this year.

Lake Stewardship: (Cristina Connolly)

All training has become virtual because of COVID-19. Cristina has been attending phone and video training sessions. The bathrooms at the State Boat Launch have been pulled because of COVID-19. We will be responsible to provide a port-a-potty for the Lake Stewards. The port-a-potty (along with a handwash station) will have a combination lock. State Parks will assist with providing signage. Port-a-potty will be used for SLPID use only.

Due to COVID-19 the parking lot has not yet been reconfigured.

Boat Wash Station is up and running.

Four of the Lake Stewards from last year will be returning, with one being from state parks that wanted to come on board with SLPID. Anticipated start date of 5/29/2020. Last year we had a total of 6, with SLPID and one parks, Cristina would like to add a 7th Steward to keep at 7 this year. Tom Carrangi previously mentioned he may have a candidate for a Steward position.

This is enable enough coverage on Saturdays and Sundays. Lee's Parks will need to be covered and South Shore Marina. Karl mentioned covering Brown's Beach – Cristina stated no she spoke with Browns about this and not many boats are launched from there, just private.

Cristina will do a refresher training with them on the Boat Wash Station.

Sandwich Board Signs will be posted showing navigation rules. Kathy questioned whether Walter was producing the handouts that were presented a few months ago. It was decided that SLPID should not be handing out anything, but rather have sandwich board signs. Walter has placed an order for the sign. Dean questions ordering signs for all marinas. It was decided the marinas take care of informing their clients. Karl also stated the map SLA has available is a tool to be used on the lake.

Old Business:

Temperature gauge: Ralph Pascucci has offered to retain the temperature gauge at his home rather than relocating it to Point Breeze Marina. He will place a buoy around it to further protect it. Info from the gauge will be live on the website.

Kathy questioned where the old minutes were on the website. Walter stated he has not yet uploaded them, but will do so along with the CSLAP report.

Buoys: Hiring diver to put in the Buoys. Cristina will be obtaining a cost estimate from Divers LLC for placement. Old Buoys were disposed of yesterday by Dean Long and Cristina.

2003 Watershed Management Plan. Tracey Clothier has sent an email. Tracey met with Blue at the County and instead of re-writing the 2003 watershed management plan as requested by some, determined to update it from 2003. Tracey will continue working on this. We can further discuss this at next month's meeting.

New Business:

Bob Hahn has resigned his position as Weed Harvesting Supervisor and will remain on as Weed Harvesting Operator.

Secretary will become an employee of SLPID.

Position for Administrator to oversee daily day-to-day operations is necessitated by Attorney.

Resolution #18-2020

Motion by: Kathy Simmonds

2nd by: Karl Harcastle

BE IT RESOLVED Lonnie VanBuren be named as Weed Harvester Supervisor.

MOTION PASSED UNANIMOUSLY

Resolution #19-2020

Motion by: Cristina Connolly

2nd by: Kathy Simmonds

BE IT RESOLVED that Bob Hahn be named as Weed Harvester Operator.

MOTION PASSED UNANIMOUSLY

Resolution #20-2020

Motion by: Kathy Simmonds

2nd by: Cristina Connolly

BE IT RESOLVED that Recording Secretary become a paid employee.

MOTION PASSED UNANIMOUSLY

Resolution #21-2020

Motion by: Cristina Connolly

2nd by: Kathy Simmonds

BE IT RESOLVED that a Lake Administrator position be recreated to oversee day to day operations and all employees.

Discussion:

Karl Hardcastle felt additional information is required to approve this newly created position. Cristina expressed according to our attorney of record, SLPID is not in compliance and is subject to daily fines. The discussion of being in compliance has been ongoing for over a year with this current board. She cannot legally continue in her volunteer role supervising employees and overseeing day to day operations. Walter suggested getting additional legal counsel. Kathy stated we have been reviewing the position for months, SLPID has for years, have hired legal counsel, reached out to the Treasurer and Dean Long and the County for input. Kathy cannot believe there is no support. The position is required. Cristina stated she is giving notice that she cannot legally go forward continuing doing all the work for SLPID as a commissioner and SLPID needs to begin to be in compliance with this and other regulations mandated by DOS, state and federal that as a board has been known for too long without moving forward. SLPID is a governmental agency funded with taxpayer money. Cristina further stated the position will be advertised. Karl requested to discuss further in executive session.

Role Call: Hardcastle – No, Supley – No

Kathy Simmonds MADE A MOTION to enter into Executive session for the purpose of Employees, 2nd by Cristina Connolly, MOTION CARRIED.

Meeting reconvened at 11:51.

Resolution #22-2020

Motion by: Kathy Simmonds

2nd by: Karl Hardcastle

BE IT RESOLVED that Lonnie VanBuren, Weed Harvesting Supervisor be paid at the hourly rate of \$25.00

MOTION PASSED UNANIMOUSLY

Resolution #23-2020

Motion by: Walter Supley

2nd by: Kathy Simmonds

BE IT RESOLVED that Recording Secretary position be paid at the hourly rate of \$25.00

MOTION PASSED UNANIMOUSLY

Resolution #24-2020

Motion by: Kathy Simmonds

2nd by: Karl Hardcastle

BE IT RESOLVED that a Lake Administrator Position be created to oversee the daily operations, at the hourly rate of \$35 - \$40 per hour depending on experience and an evaluation be conducted after a four month period.

MOTION PASSED UNANIMOUSLY

A MOTION WAS MADE by Cristina Connolly 2nd by Karl Hardcastle that SLPID Operations being essential and protocols for employees have been put in place by SLPID according to COVID-19 per NYS D of H and CDC guidelines.

Karl Hardcastle MADE A MOTION to adjourn, 2nd by Kathy Simmonds. MOTION CARRIED.

Respectfully Submitted,
Deborah Curto
SLPID Recording Secretary